

DAWN to DUSK

Residential & Commercial CLEANING SERVICE

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(586)932-4090 www.dawntoduskcleaning.com

60 Point Cleaning Checklist

Customer: _____
Date: _____

Cleaned by: _____
Service: _____ Standard _____ Deep/Initial Clean(s)
{ On Initial Cleans - * }

ALL ROOMS:

- _____ Hand wipe ceiling fans (if required)
- _____ Dust frames
- _____ Wipe window ledges & exposed tracking
- _____ Dust bookcases & Shelves (if accessible)
- _____ Clean mirrors
- _____ Wipe table tops
- _____ Dust hard furniture
- _____ Quick de-clutter of floors
- _____ Empty bin(s) & replace any bags
(Please leave out if in cabinet or unders desks)
- _____ Vacuum & mop floors
- _____ Obvious items if time allows
- _____ Remove Cobwebs *
- _____ Wipe doors, frames and all ledges *
- _____ Quick feather dust Blinds *
- _____ Wipe window frames (tracking is extra) *
- _____ Dust lamp shades & light fixtures *
- _____ Spot clean front of cupboards & drawers *
- _____ Vacuum furniture *
- _____ Spot clean light switches & door handles *
- _____ Dust vents *
- _____ Clean baseboards *
- _____ Clean glass entrance door *

KITCHEN:

- _____ Clean top of refrigerator
- _____ Clean inside of microwave
- _____ Clean sink, stove & range hood exterior
- _____ Clean all bench tops & back splashes
- _____ Wipe over counter & counter appliances
- _____ Spot clean exterior of microwave, fridge, oven & dishwasher
- _____ Clean interior edge of dishwasher & oven
- _____ Polish steel surfaces
- _____ Clean exterior of trash cans
- _____ Wipe front of all cupboards & drawers *
- _____ De-crumb & quick wipe of toaster & toaster oven *
- _____ Clean under range hood *

- _____ Clean inside of oven (\$45 extra)
- _____ Clean Basement on request (\$80 & up ~ extra)
- _____ Clean inside fridge (\$45 extra)

BATHROOMS:

- _____ Dust light fixtures
- _____ Clean top of shower rod/door
- _____ Remove mold & stains from shower heads
- _____ Wipe shower tiles & tub liners
- _____ Clean toothbrush holder & Organize items
- _____ Clean countertops
- _____ Clean sinks, faucets & fixtures
- _____ Wipe bathtub, inside & out
- _____ Neatly fold all towels
- _____ Clean toilet (top to base and behind)
- _____ Spot clean exterior of cabinets & drawers *
- _____ Scrub grout & basins *
- _____ Furniture & Decorations- wiped top to bottom *

BEDROOMS:

- _____ Make (straighten/linens) on beds
- _____ Hand wipe dressers & nightstands

LIVING ROOMS, DENS & OFFICES:

- _____ Dust accessible electronics including TV, computer and monitor
- _____ Wipe desk (no moving stacks/papers)
- _____ Dust entertainment center
- _____ Dust fireplace mantel
- _____ Clean fireplace hearth (can't clean inside fireplace or empty the ash) *
- _____ Wipe remotes & trays *

LAUNDRY ROOMS:

- _____ Wipe top of washer/dryer & inner lid
- _____ Wipe counters
- _____ Clean sinks, faucets & fixtures *

MOVE OUT CLEANS: /only

- _____ Clean inside cabinets & drawers
- _____ Clean inside of ovens
- _____ Clean inside of refrigerator

- _____ Change bed linens (\$15 extra per bed)
- _____ Hand wipe blinds (\$75 per hour)